



MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL
(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)
Main Campus: NH 12, Haringhata, Post Office - Simhat, Police Station – Haringhata, Pin - 741249
City Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064

Minutes of the Emergent Academic Council Meeting held on 30th June, 2020 through Zoom App

Members who attended the meeting held through Zoom App amidst lockdown arising out of the COVID-19 pandemic:

1.	Prof. (Dr.) Saikat Maitra	Chairman	Vice-Chancellor, MAKAUT, WB
2.	Dr. Partha Pratim Lahiri	Secretary	Registrar, MAKAUT, WB
3.	Prof. Pingal Venugopal	Member	Professor, XLRI Jamshedpur
4.	Prof. Bijan Sarkar		Professor, Dept. of Production Engineering, Jadavpur University.
5.	Dr. Dipankar Sarkar	Member	Principal, Dream Institute of Technology
6.	Dr. Agnibha Dasgupta	Member	Teacher, Netaji Subhas Engineering College
7.	Dr. Sabyasachi Bagchi	Member	Teacher, Netaji Subhas Engineering College
8.	Prof. Debashis De	Member	Director, School of Computational Sciences, MAKAUT, WB
9.	Prof. Raja Banerjee	Member	Director, School of Biological Sciences, MAKAUT, WB
10.	Dr. Indranil Mukherjee	Member	Director, School of Management Sciences, MAKAUT, WB
11.	Dr. Somdatta Chakravorty	Member	Director, IQAC & Head, Dept. Of IT, MAKAUT, WB
12.	Dr. Santanu Phadikar	Member	Head, Dept. of CSE, MAKAUT, WB
13.	Dr. Rina Rani Ray	Member	Asso. Prof. & Head, Dept. Of Biotechnology, MAKAUT, WB
14.	Dr. Atreyee Biswas	Member	Asst. Prof. & Head, Applied Sciences, MAKAUT, WB
15.	Dr. Smarajit Das	Member	Asst. Prof. & Head, Bioinformatics, MAKAUT, WB
16.	Sri Bivash Mallick	Member	Asst. Prof. & Head, Dept. Of Industrial Engineering Management, MAKAUT, WB
17.	Prof. Sibamay Dasgupta	Invitee	Director, School of Engineering Sciences, MAKAUT, WB
18.	Prof. Tapan Parya	Invitee	Director, School of Energy & Environmental Sciences, MAKAUT, WB
19.	Prof. Sukhendu Samajdar	Invitee	Director, School of Natural & Applied Sciences, MAKAUT, WB
20.	Prof. Pranabesh Chakraborty	Invitee	Director, School of Food, Pharmaceutical and Medical Science & Technology, MAKAUT, WB
21.	Prof. Amitabha Sinha	Invitee	Director-Academic Reforms and OSD (Internal Examinations)

22.	Dr. Ananta Kumar Das	Invitee	Professor (Contractual), Environmental Sciences, MAKAUT, WB
23.	Dr. C. M. Hussain	Invitee	Head, Dept. of Pharmaceutical Science & Tech. MAKAUT, WB
24.	Sri J. P. Shaw	Invitee	Head, Dept. Of Travel & Tourism, MAKAUT, WB
25.	Sri Sujoy Mitra	Invitee	Head, Forensic Sciences, MAKAUT, WB
26.	Sri Krishnendu Saha	Invitee	Head, Dept. Of Media Science, MAKAUT, WB
27.	Sri Anil Prasad	Invitee	Assistant Controller of Examinations, MAKAUT, WB
28.	Dr. Debasis Giri	Invitee	Coordinator, TEQIP-III, MAKAUT, WB
29.	Dr. Atri Bhowmik	Invitee	Finance Officer, MAKAUT, WB
30.	Dr. Swapan Kumar Maity	Invitee	Inspector of Colleges, MAKAUT, WB
31.	Dr. Subhashis Datta	Invitee	Controller of Examinations, MAKAUT, WB

The following were granted leave of absence:

1.	Prof. Bikash K. Chakraborty	Member	Emeritus Professor, Saha Institute of Nuclear Physics
2.	Dr. Arup Dasgupta	Member	Teacher, Netaji Subhas Engineering College

The meeting was called to discuss on a single point agenda based on the “Advisory regarding the Under-graduate (UG) and Post-graduate (PG) Examinations, 2020 in view of COVID-19 pandemic ” received from Government of West Bengal, Higher Education Department dated 27.6.2020 vide Notification No. 378-EH/1U-37/2020 issued by Manish Jain, Principal Secretary to the Government of West Bengal, Higher Education Department (Annexure-1).

Registrar placed the “Advisory” on the meeting screen.

The meeting chaired by Hon’ble Vice-Chancellor, declared the house open for discussion beginning with Controller of Examinations presentation on “Alternative Evaluation Scheme Due to Covid-19 Pandemic Situation Based on Government Advisory Dated 27.06.2020”.

24 participants in the meeting took part in the discussion.

After detail discussion in view of the advisory issued by the Department of Higher Education, Government of West Bengal on 30.06.2020 regarding academic activities of colleges/universities and alternative evaluation scheme and considering the effects of Covid-19 pandemic situation, the following proposals were unanimously agreed by all the members of the Academic Council of the University.

1. Regular students of final /terminal semester:

- a. 20% marks would be awarded based on ‘assignment based evaluation’. Colleges to submit marks for the final /terminal semester students based on assessment of assignments of the current semester already done/ through different suitable modes following Covid-19 norms. The marks would be submitted in the university portal after form fill-up process. Colleges would keep records of the assignments which need to be made available to the University after Covid-19 situation gets normalized, if required.
- b. 80% marks would be awarded based on continuous assessment and attendance. 75% marks would be taken from best three of four continuous assessments already submitted in the

examination portal. 5% marks would be awarded based on attendance. Imposition of lockdown would be treated as 'classes attended'.

- c. If a student wishes to appear in a formal examination instead of above 'alternate evaluation method', he/she would be given an opportunity to apply for the same through a process to be notified only after Covid-19 situation gets normalized.

The final result would be revised as per student's performance in the special examinations, irrespective of whether a student secures more or less marks than what is awarded to him/her through the 'alternate evaluation method'.

2. Students of final /terminal semester with back papers in earlier semester:

- a. All such students of final /terminal semester, who have back paper in earlier semester(s) in one or more subjects, would be awarded adequate grace marks with the previous performance to achieve pass marks in the subject so that their degree could be finalized taking cumulative formula of all semesters as per regulation.

- b. However, if such students with back paper wish to appear in a formal examination instead of above 'alternate evaluation method', he/she would be given an opportunity to apply for the same through a process to be notified only after Covid-19 situation gets normalized.

The final result would be revised as per student's performance in the special examinations, irrespective of whether a student secures more or less marks than what is awarded to him/her through the 'alternate evaluation method'.

3. Students of intermediate semester:

- a. All students of intermediate semesters shall be promoted to the next semester.
- b. Evaluation process of all intermediate semesters would be finalized in due course of time preferably only after Covid-19 situation gets normalized.
- c. The commencement of the next academic session shall be decided by the appropriate authority when the Covid-19 situation permits so.

- d. However, all such students are advised to get themselves involved in the following activities for which scope of credit transfer/ include in the academic performance would be explored and notified in due course of time

- i. Enroll in the courses offered by NPTEL through SWAYAM platform in the courses of the interest of the students or having career prospect. A mapping list for some courses of the curriculum would be published and successful completion of such online courses would allow students to get the benefit of credit transfer scheme in the assessment process of next semester.

- ii. Enroll in different online courses in national/international platform like Coursera, Simplilearn, edx, udemy etc for which credit transfer scheme would be considered after appropriate mapping of contents with syllabus of this university. Colleges may propose such mapping of contents of online courses with our courses & syllabus with justification of mapping for consideration of credit transfer scheme.

- iii. Enroll in different online internship programs offered by different organizations.

- iv. Enroll in different online projects which would enhance employability and capacity building skill.

- v. Engage in entrepreneurial activities in the areas of future prospects.

4. Implementation steps:

- a. The process would be notified as soon as approved by the competent authority/statutory bodies of the university say by 30.06.2020.
- b. Colleges would be directed to initiate the process of assignment based evaluation to evaluate out of 20 marks for the final /terminal semester students through different suitable modes following Covid-19 norms. They may consider the assignments already given to the students in the current semester or can exercise now through different suitable modes following Covid-19 norms.
- c. Application/form fill up process and fees collection for 'alternate evaluation method' would be initiated through online examination portal for all final /terminal semester students in the first week of July, last date would be 8th July.
- d. Admit card for eligibility for alternate evaluation method would be issued within 12th July.
- e. Marks for assignments, practical and sessional subjects would be collected during 13th to 18th July through online examination portal.
- f. Processing of marks and publication of result preferably would be within 31st July.
- g. Processing of application/form fill up process and fees collection for all back paper candidates of final/terminal semester students through 'alternate evaluation method' would be taken care simultaneously/ separately after completion of the process for all regular candidates.

Further resolved:

Controller of Examinations to take necessary action and notify the decisions for information of all concerned at the earliest.

Matter Arising:

Placed in the meeting that University intends to start two courses (i) Training for Faculties on Online teaching (ii) Training for Staffs on working pattern in online mode.

Resolved: The proposal for starting two courses (i) Training for Faculties on Online teaching (ii) Training for Staffs on working pattern in online mode was accepted for implementation.

Further it was proposed to introduce courses having vitality in the present situation based on

1. Digital Health
2. Precision Agriculture/Smart Farming

Resolved: The proposed courses based on Digital Health & Precision Agriculture / Smart Farming was accepted for implementation.

The meeting ended with thanks to the chair.

Sd/-

Prof.(Dr.) Saikat Maitra

***Vice-Chancellor & Chairman, Academic Council
MAKAUT, WB.***

Dr. Partha Pratim Lahiri

***Registrar & Secretary,
MAKAUT, WB.***